



City of _____
HAWTHORNE
Florida

6700 SE 221st Street
PO Box 1270
Hawthorne, FL 32640
Telephone (352) 481-2432
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CITY OF HAWTHORNE

SITE AND DEVELOPMENT PLAN APPLICATION

Applicant Information

Name of Applicant(s) _____

Street Address _____

City, State, Zip _____

Telephone _____

Name of Applicant's Agent (if applicable) _____

Street Address _____

City, State, Zip _____

Telephone _____

Reason for Application (check appropriate):

☐ Alteration of Site or Change of Use
Gross Floor Area of Alteration _____

☐ New construction on a site
Gross Floor Area of New Construction _____

☐ Relocation of a structure
Gross Floor Area of Relocated Structure _____

Description of Subject Property (attach Legal Description)

Street Address _____

Parcel Number _____

Total Acreage _____

Zoning Category _____

Future Land Use Designation _____

Present Use: _____
(commercial, industrial, residential, agricultural, vacant, etc.)

Previous Applications

- () A previous application was made for this property (Application No(s). _____)
- () No application has been previously submitted for this property.

I hereby certify that all of the above statements and the statements contained in any documents or plans submitted herewith are true to the best of my knowledge and belief.

If an agent represents Title Holder(s), a letter of such designation from the title holder(s) addressed to the Land Development Regulation Administrator must be attached.

Applicant/Agent Name (Type or Print)

Applicant/Agent Signature

FOR OFFICE USE ONLY

Date Filed _____

Application No. SDP- _____

Fee Amount _____

Receipt No. _____

Date of Planning and Zoning Board Meeting _____

Planning and Zoning Board Decision _____
(Approved, Approved w/ Conditions, Denied)

NOTICE TO APPLICANTS FOR SITE AND DEVELOPMENT PLAN APPROVAL

A Site and Development Plan required to be submitted in accordance with the requirements of the Land Development Regulation shall include the following items. In addition to these items, any application requiring access onto a roadway maintained by the State of Florida or Alachua County shall require an appropriate access management or driveway connection permit.

1. Vicinity map - indicating general location of the site, abutting streets, existing utilities, complete legal description of property in question, and adjacent land use.
2. Site plan - including, but not limited to, the following:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Present zoning for subject site.
 - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
 - d. Date, north arrow, and graphic scale not less than one inch equal to 50 feet.
 - e. Area and dimensions of site.
 - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - g. Access to utilities and points of utility hookup.
 - h. Location and dimensions of all existing and proposed parking areas and loading areas.
 - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
 - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
 - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
 - l. Location of trash receptacles.
 - m. For multiple-family, hotel, motel, and mobile home park site plans:
 - (1) Tabulation of gross acreage.
 - (2) Tabulation of density.
 - (3) Number of dwelling units proposed.
 - (4) Location and percent of total open space and recreation areas.
 - (5) Percent of lot covered by buildings.
 - (6) Floor area of dwelling units.
 - (7) Number of proposed parking spaces.
 - (8) Street layout.
 - (9) Layout of mobile home stands (for mobile home parks only).
3. Stormwater management plan - including the following:
 - a. Existing contours at one foot intervals based on U.S. Coast and Geodetic Datum.
 - b. Proposed finished elevation of each building site and first floor level.
 - c. Existing and proposed stormwater management facilities with size and grades.
 - d. Proposed orderly disposal of surface water runoff.
 - e. Centerline elevations along adjacent streets.
 - f. Water management district surface water management permit.